

Bensenville Fire Protection District #2

Foreign Fire Insurance Tax Board

09/09/2024

09 SEPTEMBER 2024 / 8:51 AM / Conference Room

ATTENDEES

Chief Halverson, President Martin, Secretary Fry, Treasurer Liberto, FF Munoz

AGENDA

Call to Order

1. It was determined a quorum was present.
2. President Martin appointed FF Munoz as the Vice President.
3. March and June meeting minutes were presented for approval.

Motioned to approve by: President Martin

Second by: Chief Halverson

No discussion

Motion passed 5-0

4. Treasurer's Report: Balance as of September 4, 2024

Primary Checking: \$17,536.15

Money Market account: \$37,910.90

Motion to accept report by: Secretary Fry

Second by: Vice President Munoz

Treasurer Liberto advised that \$8,700 was moved from the money market account into the primary checking to pay for the new tables. Treasurer Liberto also noted that we are over budget on the "station misc." line item, which is

typical for this line item as it frequently covers for purchases not budgeted for and that do not fit any other category. Treasurer Liberto stated he was missing 2 receipts, he will check with Kris Murphy to see if they are in her possession. Vice President Munoz provided a receipt for the vector file artwork for the station tables.

Motion passed 5-0

Old Business

- Update on station tables: FF Munoz stated that the tables should be completed and shipped very soon. Both tables will be delivered and assembled by the manufacturer, and they will come with care instructions.
- Update on shoe program: The shoe program for 2024 has concluded. All but 1 member participated. The deadline was extended to accommodate, and all parties appeared to be happy. The total cost was \$3378.89. The 1 member that did not participate will be addressed in correspondence.
- Update on Bay floor stairs at Station 107: The project was completed, behind schedule. Due to delays the cost of the project was \$16,700 instead of the quoted \$18,300. Chief will have more in new business.
- Update on Genesis tools: The tools were received and placed in service. The grant was obtained, so no money was used for the tools by the board.
- Update on the blanket order: The blankets are in and have been distributed. Members were impressed with the quality.
- Update on the new Thermal Imaging Cameras: The cameras have been received and placed into service. 1 mounting bracket was installed on Ladder 107. The brackets still need to be installed on Battalion 107, and the new Engine 108, once it is back from repair.
- Update on interior station flag for Station 108: Flag was purchased and mounted by Vice President Munoz.

New Business

- Chief Halverson added to the station updates that a new mechanic's locker was purchased for under the new stairs. Chief asked that the funds from being under budget on the project go toward the locker, in an amount not to exceed \$1,000. With this falling under the same category

as the stairs, and the stairs coming in under budget, no vote was needed and it was agreed the board would cover the cost.

- Chief Halverson stated that due to the increased width of the new staircase, the district will be covering the cost of installing a new handrail on the west wall of the staircase.
- President Martin tasked Secretary Fry to create a new and updated request form.
- Gym membership reimbursement was approved up to \$340 per member with proper documentation submitted, per the March meeting. The reimbursement is to apply only to members, not spouses or children. Treasurer Liberto stated he will use the “fitness” line item this year, with intention to separate shoes and gym memberships on next year’s budget.
- It has been noted by the membership that the most recent mattresses, purchased in 2020, are degrading at an accelerated rate. President Martin wants to research and solicit feedback about new mattresses, with a potential to replace them next budget year.
- Vice President Munoz was tasked with researching options for replacing the current kitchen chairs. Chief Halverson requests that the new chairs be soft bottomed to avoid damaging the new flooring that will be installed at the stations. Munoz will research options and obtain quotes.
- It was discussed that the standard nonperishable items purchased by the board need to be updated and standardized. Vice President Munoz has experience with similar projects and will oversee this project.
- Based on current and previous experiences with Costco, it was determined the board would be best served by having a membership to Sam’s Club as well. It was decided the board will obtain a membership at Sam’s club for an annual cost of \$110.

Motion made by: Chief Halverson

Second by: President Martin

No discussion

Motion passed 5-0

- It was determined the board should have an email address. It was decided that for the needs of the board, the email address should be created

outside the district IT structure and will be created with an @gmail account. Treasurer Liberto to create the account.

Correspondence

- FF Kammer requested reimbursement for athletic shoes in the amount of \$74, based on past practice. These shoes were purchased prior to the establishment of the shoe program, and FF Kammer refused to participate in the shoe program to avoid any unethical appearances.

Secretary Fry made a motion to issue a ONE TIME reimbursement, with the understanding there is no precedent set, and FF Kammer will participate in the shoe program going forward.

Second: Chief Halverson

No discussion

Motion passed 5-0

- Vice President Munoz requested the purchase of a 4x6 “thin red line” flag for Station 107 for station parity between Station 107 and Station 108. Cost not to exceed \$40

Motion to accept made by: Secretary Fry

Second by: President Martin

Discussion was had on where to hang the flag.

Motion passed 5-0

- FF Goggin requested dumbbells for station 107 and 108 up to a weight of 100lbs.

Motion was made by: Vice President Munoz

Second by: Treasurer Liberto

Discussion: It was discussed that station 108 currently has dumbbells up to 85 lbs, and station 107 has dumbbells up to 50 lbs. Chief Halverson voiced objection to weights over 85 lbs due to increased likelihood of injury from improper form.

Vice President Munoz modified his motion to: Purchase of 85 lb dumbbells for Station 107 for station parity, for a cost of \$279.28 plus shipping.

Second by: Treasurer Liberto

Motion passed 5-0

- FF Duwell requested a weight sled for Station 107 for station parity, for a cost of \$503.18. This was tabled until station construction is completed and we have a better idea of where this will be able to be used without damaging the equipment or the station.
- FF Goggin requested that the board purchase streaming services for the stations for a combined cost of \$1075.62 annually. Currently personal accounts are used, and the streaming services are cracking down on password sharing.

Motion to purchase streaming services for the stations made by: Vice President Munoz.

Second: Treasurer Liberto

Discussion: President Martin determined the cost would be closer to \$1171.50.

Motion passed 5-0

NOTES

1. With no other business to be discussed, a Motion was made to adjourn the meeting by Secretary Fry

Second: Treasurer Liberto

No Discussion

Motion passed 5-0

Meeting was adjourned at 10:00 AM

NEXT MEETING

December 2, 2024 at 9:00 AM